

FAQ:

- 1) What is the minimum requirement for taking LCCI examination?
There is no minimum entry qualification requirement for taking LCCI examination, except the student must at least 16 years old. However, for UVA, we will be accepting students from aged 13 years old and above provided he/she is interested to pursuing this LCCI. They can study all level first and be sitting the exam at age 16 years old.
- 2) How long is the course / subject duration?
Each lesson takes 3 hours, from 7pm to 10pm (Evening class); 10am to 1pm (morning class) or 2pm to 5pm (Afternoon class).

Level 1 –	Bookkeeping = 10 lessons (or 36 hours)	} To be completed in 2.5 months	
Level 2 -	Bookkeeping & Accounts = 14 lessons (42 hours)		} To be completed
	Cost Accounting = 14 lessons (42 hours)		} In 8 months period
	Business Calculation = 10 lessons (30 hours)		} for Diploma Certificate
Level 3 -	Business Statistics = 10 lessons (30 hours)	} To be completed	
	Accounting = 14 lessons (42 hours)		} In 8 months period
	Cost & Management Accounting = 14 lessons (42 hours)		} for Diploma Certificate
	Advanced Business Calculation = 10 lessons (30 hours)		
Level 4 -	Advanced Business Statistics = 10 lessons (30 hours)	} To be completed in one year	
	Financial Accounting = 17 lessons (51 hours)		
	Organization Behavior = 17 hours (51 hours)		
	Management Accounting = 17 lessons (51 hours)		

Additional lessons will be conducted if deemed necessary.

- 3) Can we attend both online zoom and physical classes?
Yes. Students can either attend the classes through online zoom or physical classes at their ease.
- 4) What are your lecturers' qualifications?
For LCCI subjects, at least with Degree qualification. Majority are Master's holders.
- 5) Can we have installment plan for fee payment?
Yes, we will be giving you up to 3 free-interest installment months.
- 6) Can we have discount over the course fee?
All our package course fees are at discounted rate.
- 7) Can I have replacement class if I am not able to attend the classes?
You may be come earlier on next lessons or stay back to refer to lecturer(s), provided consented by lecturer(s), or students may just watch the recorded videos in UVA student portal.
- 8) What documents will we receive after signing up the subject(s)?
You should be able to receive LCCI course notes in photocopy, together with latest 1 – 2 years of past-year questions and answers from LCCI in booklet format for practices.
- 9) Can UVA assist student in member registration or examination registration?
Yes. UVA is an LCCI approved examination center. We will be assisting students in examination registration. However, students have to pay for the examination fees with a one-time admin fee of RM40 for each examination session. All examination fee are in Ringgit Malaysia. No membership is required under LCCI.
- 10) If I study first and decided to sit for examination at some time after my classes completed for whatever purposes, can I re-sit (re attending) for next intake lessons for refreshment purposes?
No. As you will be occupying one seat for the subject, normal tuition fees will be applied. This is because our classes are on periodic basis. However, we offer one(1) free lesson sitting if students failed the subjects.
- 11) If I wish to withdraw from lesson / subjects after attending the class(es), for whatever reasons, can I get the refund or shall I do not need to repay the balance installment due amount?
You are still liable to pay the full course fees for any withdrawal once the classes commencement. That means your installment due amount will be subject to be due immediate and required full payment. However, on case by case basis, we might consider at our discretion for part fees waiver, with valid reasons if any.
- 12) Can UVA assist in recommending relevant career position for students after passed and completed the courses?
Yes. We are working closely with employment agencies for assisting students for getting job in Singapore and Malaysia. Such services at no cost to students. However, success matching are much depend on both parties.
- 13) Students will be able to access the Students' portal to retrieve the recorded class videos for revision at 24hrs/day. By doing so, Students' confident and the passing rate could be higher.